

Nominee Authorisation and Privacy Consent Form

Ricci Marks Awards

Nominees (or their parent/guardian if they are under the age of 18) must provide their consent for their personal information to be shared with the Department of Premier and Cabinet (the Department). This form outlines how material provided in the nomination and for the award ceremony will be used. Please read it carefully before signing.

If you do not understand any part of this form or wish to seek clarification about the collection, use disclosure or storage of the materials, please email fpsr.events@dpc.vic.gov.au.

Collection, storage and use of personal information

By accepting their nomination, the nominee/s (or if under the age of 18, the nominee's parent or legal guardian) consents to the Department collecting, storing and using their nomination materials including but not limited to; nomination statement, name, likeness, image, voice and/or participation in the awards (including photograph, film and/or recording of the same). The Department may use nomination materials of successful nominees in any media for an unlimited period of time without further notification, remuneration or compensation for the purpose of promoting, publicising or marketing the awards (including any outcome). Use of the above materials may include:

- displaying images of the successful nominees at the Ricci Marks Awards ceremony to celebrate their achievements
- video footage from the Ricci Marks Awards ceremony that may include images of the nominee to be published on the First Peoples – State Relations website and potentially on public media channels
- publishing on the First Peoples – State Relations website, a copy of successful nominee biographies containing their image
- publishing and printing a hard copy booklet containing images and biographies of the successful nominees
- publishing posters which may include images of successful nominees
- broadcasting the awards ceremony on public media channels not owned by the Department (i.e. SBS, YouTube).

Nominees consent to the Department using their personal information, and for the Department to disclose and transfer their personal information to other parties deemed necessary to conduct the awards program. This includes but is not limited to the awards panel, the Minister for Treaty and First Peoples, Mailchimp (for email communications) and Award Force (the online awards platform). If the nominee does not agree they will be ineligible for the awards. More information about the privacy policies of these third-party platforms can be found on the next page.

You can modify or withdraw your consent in writing at any time by emailing fpsr.events@dpc.vic.gov.au. However, any changes to the use of the name, image, testimonial, video or sound recording will only apply from the date the Department receives your withdrawal or modification of the consent. Any existing material in which the nominee's name, image, testimonial, video or sound recording is used will not be withdrawn from use and publication.

The Department will not provide the photographs, videos or materials provided during the nomination process to any other government agency or organisation without your additional consent.

The Department will retain the photographs and videos and can provide copies to you on request.

The Department values the privacy of every individual and is committed to protecting all personal information it collects. In Victoria, the primary law that outlines privacy requirements is the Privacy and Data Protection Act 2014 (Vic) (Act). This law sets out what the Department must do when it collects, uses, handles and destroys personal information. Personal information will also be handled in accordance with the Department's Information Privacy Policy (IPP) located at <https://www.vic.gov.au/privacy-vicgovau>.

To view the privacy statements of third-party platforms used to carry out the necessary functions of the program, see below.

Mailchimp privacy information

Please be advised that Mailchimp is located in the United States of America (USA) and is subject to the laws of the USA. Your information (including your IP address) will be transmitted to and stored by Mailchimp on servers outside of Australia. Mailchimp is not subject to Australian legislation and you will not be able to seek redress under the *Privacy Act 1988* for any privacy breaches by Mailchimp but will need to seek redress under the laws of the USA.

Award Force privacy information

Please be advised that Award Force stores data on servers located in Sydney, NSW and is subject to the privacy laws of that state as stated in the *Personal Information Protection Act 1998 (NSW)*.

Authority and consent

I (full name).....:

- am the nominee **or** the parent/legal guardian of the nominee (if nominee is under the age of 18)
- have received and read this Authorisation and Privacy Consent Form
- acknowledge and agree to the purposes of the collection, use, disclosure and storage of the nomination materials as stated in this form
- authorise the use and reproduction of the nomination materials as stated in this form
- understand that the nomination materials may be used and reproduced without further notice, acknowledgement, remuneration or compensation to the nominee
- acknowledge that my consent to the use, disclosure and storage of the nomination materials may be withdrawn at any time
- understand that I may withdraw authorisation for the use and reproduction of the nomination materials at any time, but the withdrawal of my authorisation will not apply in relation to any prior use of the nomination materials.

Signature*.....

(*guardian's signature if under 18)

Date.....

Telephone..... Email.....

TO WITHDRAW CONSENT AT ANY TIME, PLEASE CONTACT:

First Peoples – State Relations

Level 3, 1 Treasury Pl, Melbourne VIC 3002

Tel: 03 9922 7160

Email: fpsr.events@dpc.vic.gov.au

<https://www.firstpeoplesrelations.vic.gov.au/>

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To receive this document in an alternative format, phone **03 9922 7160**, email **fpsr.events@dpc.vic.gov.au**, or contact National Relay Service on **1800 555 660** if required.

We acknowledge the Traditional Owners of Country throughout Victoria and pay our respect to them, their culture, and their Elders past and present.

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