

Ricci Marks Awards

Collection Notice

Collection Notice

The Department of Premier and Cabinet (the Department) is using the services of Award Force to administer this form. The Department is responsible for ensuring that your personal information is collected, held, used, managed, shared, disclosed and stored in accordance with our privacy policy.

The Department undertakes to treat any personal information provided by you as confidential and in accordance with its obligations under state and federal privacy law, including the Privacy and Data Protection Act 2014 (Vic). The personal information you provide, such as your name and email address, and all nomination materials provided including but not limited to; nomination statement, name, likeness, image, voice and/or participation in the awards (including photograph, film and/or recording of the same) will only be used to or purposes directly related to carrying out the Ricci Marks Awards.

If you choose not to or cannot provide this personal information, the nomination will not be able to be progressed to the panel for review.

By starting a nomination, including personal information (as defined in the Privacy and Data Protection Act 2014 (Vic)) or where applicable, any health information (as defined in the Health Records Act 2001 (Vic)) provided as part of that nomination, each nominator confirms that he or she consents, and has the consent of any person whose personal information is contained in a nomination, including but not limited to:

- a) the nominee(s) (or if under the age of 18, the nominee's parent or legal guardian); and
- b) referees,

to provide that information to the Department and for the Department to disclose and transfer their personal information to other parties deemed necessary to conduct the awards program. This includes but is not limited to the awards panel, the Minister for Treaty and First Peoples, Mailchimp (for email communications) and Award Force (the online awards platform).

If you have any questions about how your personal information will be handled or would like to gain access to or withdraw your personal information, contact Kathryn Smith, Senior Events Coordinator, First Peoples - State Relations, Department of Premier and Cabinet, on 03 9922 8119 or fpsr.events@dpc.vic.gov.au

Data security and ownership

The information you provide in this nomination will be saved in the Department's document and grants management systems. Access to these files will be restricted to Department staff responsible for processing nominations.

An independent selection panel is responsible for reviewing the contents of nominations. If your nomination is unsuccessful, the Department will retain a copy of your nomination data, to be stored in our document management systems unless you request your data be removed from the system. The Department may retain previous nomination data to provide information regarding overall

demographics and locations of nominations to support the program objectives in future. To retrieve a copy of your nomination or request your data be removed please contact fpsr.events@dpc.vic.gov.au.

Privacy statement

Consistent with Victorian Government policy and legislation, the Department endorses fair information handling practices. Personal, health and sensitive information supplied will be used by the Department and the selection panel for the purposes of considering nominations and recommending award recipients.

Personal information of the recommended recipients will be used by the office of the Minister for Treaty and First Peoples for the purpose of reviewing and endorsing proposed award recipients.

First Peoples – State Relations uses Mailchimp to contact nominators and nominees. Email addresses will be added to the FPSR mailing list from the date of registration and will be kept on the mailing list indefinitely unless they unsubscribe.

The Mailchimp Privacy Statement is available to view on the Intuit [website](#). Please be advised that Mailchimp is located in the United States of America (USA) and is subject to the laws of the USA. Your information (including your IP address) will be transmitted to and stored by Mailchimp on servers outside of Australia. Mailchimp is not subject to Australian legislation and you will not be able to seek redress under the Privacy Act 1988 for any privacy breaches by Mailchimp but will need to seek redress under the laws of the USA.

First Peoples – State Relations uses Award Force to collect nomination data for the purpose of selecting recipients of the Ricci Marks Awards. To read their privacy policy, visit their [website](#).

Please be advised that Award Force stores data on servers located in Sydney, NSW and is subject to the privacy laws of that state as stated in the Personal Information Protection Act 1998 (NSW).

Information will not be disclosed or used by the Department for any other purpose beyond the Ricci Marks Awards without the express consent of the person to whom the information relates, unless otherwise required or permitted by law.

Privacy policy

The [Department of Premier and Cabinet Privacy Policy](#) sets out information about how the nominator or nominee(s) may access and seek correction of their personal information or complain about a breach of their privacy, and how the Department will deal with that complaint.

We acknowledge the Traditional Owners of Country throughout Victoria and pay our respect to them, their culture, and their Elders past and present.

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