



Past and Present – Aboriginal Cultural Heritage Management Introductory Workshops 2025

Information and Nomination Form

First People-State Relations group (FPSR) has developed an innovative and exciting training program for all Aboriginal Victorians with an interest or role in the State's unique and irreplaceable Aboriginal cultural heritage. There are more than 41,000 registrations of Aboriginal cultural heritage places in Victoria. Under the *Aboriginal Heritage Act 2006* Registered Aboriginal Parties and other Aboriginal community organisations have a significant role in the protection and management of these important places. The workshops provide an overview of essential practical skills and knowledge for people wanting to become involved in Aboriginal cultural heritage management and build on the Aboriginal community's existing knowledge and skill base.

Participation in a three-day introductory workshop is a prerequisite for an FPSR funded place in the accredited component, the Certificate IV in Aboriginal Cultural Heritage Management.

Who can nominate?

Nominations are open to **all Aboriginal people** interested in cultural heritage management particularly **field-based officers and staff from Registered Aboriginal Parties (RAPs) and** staff from other land management agencies. People involved with other Victorian Aboriginal community organisations and Traditional Owner groups dealing with Aboriginal cultural heritage management should also attend.

What does the ACHM Workshop cover?

The workshop introduces the main themes of Aboriginal cultural heritage management, highlighting industry requirements and how the current cultural heritage legislation works.

Topics covered in the workshop include:

- What is Aboriginal cultural heritage management?
- Working with the *Aboriginal Heritage Act 2006* (the Act)
- Heritage words and meanings
- Working with cultural materials – introduction to stone artefact technology
- Understanding and managing Aboriginal scarred trees
- Job Safety Analysis
- Simulated field work
- recording artefact scatters
- working with low density artefact scatters

- recording scarred trees
- Working with Cultural Heritage Management Plans (CHMPs)
- A world view of heritage
- Cultural heritage significance according to the Act
- Preview of the Certificate IV course: what to expect and where to from here?

Where and when will the workshop take place?

Two workshops will take place in July and August 2025:

IAS, La Trobe University – Bundoora 22nd – 24th July (Nominations close 9th July)

Swan Hill Valley Resort, Swan Hill – 19th -21st August (Nominations close 6th August)

Sponsorship

FPSR covers all workshop costs including accommodation, meals and training.

Travel is reimbursed for public transport or petrol costs upon presentation of receipts.

COVID-19 Protocols

This year's workshops will not be modified to accommodate **COVID-19** considerations. However, all participants need to agree to not come to the venue if they are experiencing cold or flu-like symptoms. The health and safety of the Aboriginal Community are extremely important to all of us. All participants will complete a COVID-19 self-assessment, pre-Workshop induction and agree to the principals of good hand and coughing hygiene etiquette. Voluntary temperature checks and masks will be made available.

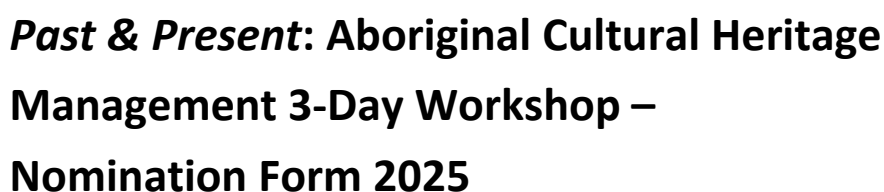
What if you want to continue training in Aboriginal Cultural Heritage Management?

People who complete a three-day workshop are eligible to apply for entry into the nationally accredited **Certificate IV in Aboriginal Cultural Heritage Management**. Funded by FPSR, this accredited training course may contribute to further university studies in the Bachelor of Archaeology, the Bachelor of Arts (majoring in Archaeology) and other related fields.

Certificate IV in Aboriginal Cultural Heritage Management

The next Certificate IV course is planned to commence in February 2026.





Name: _____ **Date of Birth:** / /

Postal Address: _____

Phone/s: _____ **Email:** _____

Are you Aboriginal and/or Torres Strait Islander? Yes No

If Yes which Traditional Owner Group/s do you belong to?

Cultural Heritage Officer	Ranger	Field Rep/Officer	Manager	Director
Chairperson	Public Officer	Secretary	Board Member	Other Staff _____
Are you: (circle one)	Full time	Part time	Casual	Volunteer

Educational Experience:



What level of schooling have you completed? (Circle all that apply)

Less than Year 10

Year 10

Year 11

Year 12

Post-secondary qualifications: (circle one or more and provide the course name)

Certificate II _____

Certificate III _____

Certificate IV _____

Diploma _____

Degree _____

Personal Experience:

Please provide a written paragraph discussing in your own words your experience and/or goals in Cultural Heritage Management, for example: * *What skills/knowledge do you bring to this workshop and what do you hope to gain by participating?*

Accommodation:

Do you require accommodation? (Circle one)

Yes

No

If yes, will you be arriving the night before? (Circle one)

Yes

No

Do you have any special dietary, health or access requirements?

Yes

No

If **Yes**, please specify: _____

Joint Learning Agreement:

The *Past & Present*: Aboriginal Cultural Heritage Management 3-day workshops are funded by FPSR to include accommodation, meals and training for Aboriginal People. Travel is reimbursed for public transport and petrol costs upon presentation of receipts. FPSR agrees to provide: High quality training in a positive learning environment, relevant course materials, readings and resources, participant support for accommodation, meals and travel.

I (print your name) _____ agree to:

Attend all sessions of the ACHM workshop, from 9:00 am to 4:30 pm each day for three days.

Fully participate in the workshop in a professional, positive and respectful manner.

Notify my workplace and seek their endorsement for attendance support.

Notify FPSR immediately if I am unable to attend the workshop.

Follow all **COVID-19 protocols** as indicated during the pre-workshop induction.

Declaration:

I have read the agreement and will fulfil the obligations to the best of my ability.

I understand that full attendance and participation in the Introductory ACHM workshop is required to gain entry in the Certificate IV in Aboriginal Cultural Heritage Management course.

Failing to observe this agreement or any inappropriate behaviour during the course may result in a withdrawal of FPSR sponsorship support under the ACHM Program.

Signature: _____

Date: ____/____/____

Send application forms to Christina Pavlides at: **aboriginal.heritage@dpc.vic.gov.au**

OR **christina.pavlides@dpc.vic.gov.au** OR Call: **0419 353 804**

Nomination forms are available to download online at:

<https://www.aboriginalvictoria.vic.gov.au/aboriginal-cultural-heritage-management-training>

Successful nominees will be notified by telephone and/or writing one week prior to the workshop.

