



# Schedule 1—Form of instrument of transfer

Section 13(1) of the *Aboriginal Lands Act 1970*  
Regulation 5 of the *Aboriginal Lands Regulations 2025*



## Part A—to be completed by the person transferring the shares

### STEP 1—Details of person transferring the shares



Full name:

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Other names:

*[include birth name or  
any other names you  
have been known by]*

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Date of birth:

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Current address:

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Email address:

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Phone number:

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### STEP 2—Verify identity of person transferring the shares



In order to verify your identity, provide a certified copy of one of the following forms of identification:

(For more information about "certified copies", see the note at the bottom of this form.)

- ☐ Australian driver licence or learner permit
- ☐ Health care card, pensioner concession card or seniors health card
- ☐ Identification card (with photo) issued by a tertiary education institution
- ☐ Australian citizenship certificate
- ☐ Australian passport
- ☐ Working with children check card
- ☐ Medicare card
- ☐ Veteran card
- ☐ Proof of age card

### STEP 3—Relationship with person receiving the shares



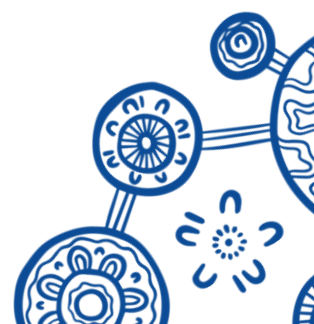
Specify the person who is receiving the shares by selecting an option in Column 1 or Column 2.

#### Column 1

- ☐ Spouse or domestic partner
- ☐ Parent
- ☐ Child or direct descendant
- ☐ Sibling
- ☐ Parent's sibling
- ☐ Parent's child or direct descendant
- ☐ Child or direct descendant of parent's sibling

#### Column 2

- ☐ The Trust
- ☐ Trust member
- ☐ The Crown in right of the Commonwealth or the State



## STEP 4—Confirm shares being transferred



Name of Trust:

*[select the appropriate Trust]*

☐ Framlingham Aboriginal Trust

☐ Lake Tyers Aboriginal Trust

Number of shares being transferred: \_\_\_\_\_

If selling shares, total value of shares

being transferred: \_\_\_\_\_

*[insert dollar amount]*

**Note:** Section 14 of the **Aboriginal Lands Act 1970 ("the Act")** outlines the requirements for selling shares.

If you wish to sell a share, you may make a written offer to the Trust or a person nominated by the Trust. The nominated person must be eligible to receive shares under section 14(2) of the Act (see list in Step 3).

That offer remains open for acceptance for a period of 3 months from the date the offer is made. Once that offer lapses, you are entitled to transfer the shares to someone of your choosing who is eligible to receive shares under section 14(2) of the Act (see list in Step 3). The price of any shares offered for sale under section 14(4) of the Act must be the price fixed in accordance with the Act by the Trust's auditor.

If selling shares, total amount paid

for shares: \_\_\_\_\_

*[insert dollar amount]*

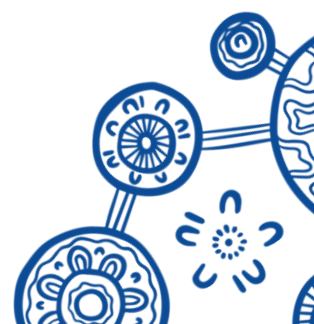
Name of person receiving the shares: \_\_\_\_\_

Unique share numbers being transferred

From:

To:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____





## Part B—to be completed by the person receiving the shares

### STEP 5—Details of person receiving the shares



Full name:

Other names:

*[include birth name or  
any other names you  
have been known by]*

Date of birth:

Current address:

Email address:

Phone number:

### STEP 6—Verify identity of person receiving the shares



In order to verify your identity, provide a certified copy of one of the following forms of identification:

- ☐ Australian driver licence or learner permit
- ☐ Health care card, pensioner concession card or seniors health card
- ☐ Identification card (with photo) issued by a tertiary education institution
- ☐ Australian citizenship certificate
- ☐ Australian passport
- ☐ Working with children check card
- ☐ Medicare card
- ☐ Veteran card
- ☐ Proof of age card

### STEP 7—Confirm acceptance of shares



I, \_\_\_\_\_, *[insert name of person receiving the shares]*  
confirm I am accepting the transfer of \_\_\_\_\_ *[insert number of shares]*  
into my name.



## Part C—to be completed by the person transferring the shares and the person receiving the shares

### STEP 8—Person transferring the shares and person receiving the shares to make a statutory declaration each



A statutory declaration is a written statement that you (the declarant) sign and declare to be true and correct in the presence of an authorised witness.

By signing it, you agree that the information in it is true. You can be charged with a criminal offence if the information is false.

For guidance on how to make a statutory declaration in Victoria, you can visit the Department of Justice and Community Safety's website. See also Part 4 of the **Oaths and Affirmations Act 2018**.

To ensure a transfer of shares is valid, the person transferring the shares and the person receiving the shares must each prepare a statutory declaration in accordance with section 13 of the **Aboriginal Lands Act 1970**.

Fill out your statutory declaration before meeting your authorised witness, but do not sign it. Each statutory declaration must be signed in front of a witness.

Each statutory declaration must state—

- the number of shares to be sold or transferred; and
- if the shares are being transferred to a person listed in Column 1 under Step 3, the relationship between the person transferring the shares and the person receiving the shares; and
- if the shares are to be sold, that the sale is in accordance with section 14 of the **Aboriginal Lands Act 1970**; and
- if the shares are to be otherwise transferred, that the transfer is not a sale or exchange for consideration; and
- that the sale or transfer is made in accordance with the **Aboriginal Lands Act 1970** and the Aboriginal Lands Regulations 2025.



## STEP 9—Signatures of person transferring the shares and person receiving the shares



I, \_\_\_\_\_, [insert name]

confirm that I am transferring the shares to \_\_\_\_\_ [insert name]

as outlined in this form. I acknowledge that the supply of false information may lead to the Trust refusing to make the transfer or voiding the transfer and the entries in the register of members once made.

### SIGNED by the person transferring the shares

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, \_\_\_\_\_, [insert name]

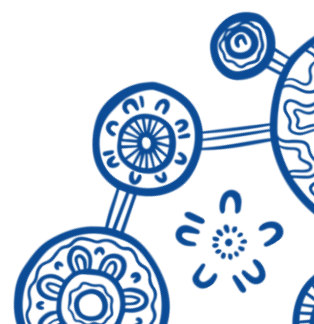
confirm that I am receiving the shares from \_\_\_\_\_ [insert name]

as outlined in this form. I acknowledge that the supply of false information may lead to the Trust refusing to make the transfer or voiding the transfer and the entries in the register of members once made.

### SIGNED by the person receiving the shares

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## STEP 10—Submit to the Trust office



Submit this form and supporting documentation to the relevant Trust office:

- ☐ Completed instrument of transfer form
- ☐ Certified copy of identity document for person transferring the shares
- ☐ Certified copy of identity document for person receiving the shares
- ☐ Statutory declaration by person transferring the shares
- ☐ Statutory declaration by person receiving the shares

**Note:** A certified copy of an original document is a copy that has been certified in accordance with Part 5 of the **Oaths and Affirmations Act 2018**.

This means that the copy has been certified as being a true copy of an original document by a person who is authorised to certify copies of original documents.

For more information on certified copies, you can visit the Department of Justice and Community Safety's website.

## OFFICE USE ONLY



All documentary evidence provided: ☐ YES ☐ NO

Accepted by: \_\_\_\_\_

*[name and signature of  
Trust office representative]*

Date accepted by Trust office: \_\_\_\_\_

Date approved by the Trust  
Committee of Management: \_\_\_\_\_

**COMMON SEAL**  
*[Trust approval stamp]*

