

# Past and Present – Aboriginal Cultural Heritage Management Introductory Workshops 2023

## Information and Nomination Form

First People-State Relations group (FPSR) has developed an innovative and exciting training program for all Aboriginal Victorians with an interest or role in the State's unique and irreplaceable Aboriginal cultural heritage. There are more than 37,000 registrations of Aboriginal cultural heritage places in Victoria. Under the *Aboriginal Heritage Act 2006* Registered Aboriginal Parties and other Aboriginal community organisations have a significant role in the protection and management of these important places. The workshops provide an overview of essential practical skills and knowledge for people wanting to become involved in Aboriginal cultural heritage management and build on the Aboriginal community's existing knowledge and skill base.

Participation in a three-day introductory workshop is a prerequisite for an FPSR funded place in the accredited component, the Certificate IV in Aboriginal Cultural Heritage Management.

## COVID-19 PROTOCOLS

This year's workshops will be modified to accommodate **COVID-19** considerations. All participants need to consider these carefully and agree to abide by the protocols set. The health and safety of the Aboriginal Community are extremely important to all of us.

The **COVID-19 protocols** that all Participants must follow will include:

- Completing a COVID-19 self-assessment
- Completing the pre-Workshop induction
- Agreeing to the principals of good hand hygiene and practice correct cough etiquette
- Voluntary temperature checks and mask wearing.

## Who can nominate?

Nominations are open to **all Aboriginal people** interested in cultural heritage management. Field-based officers and staff from Registered Aboriginal Parties (RAPs) and other Victorian Aboriginal community organisations and Traditional Owner groups involved in Aboriginal cultural heritage management will also find this workshop useful. People with a working role in heritage assessment, planning and general land management should also nominate for a workshop.

## What does the ACHM Workshop cover?

The workshop introduces the main themes of Aboriginal cultural heritage management, highlighting industry requirements and how the current cultural heritage legislation works.

Topics covered in the workshop include:

- What is Aboriginal cultural heritage management?
- Working with the *Aboriginal Heritage Act 2006* (the Act)
- Heritage words and meanings
- Working with cultural materials – introduction to stone artefact technology
- Understanding and managing Aboriginal scarred trees
- Job Safety Analysis
- Simulated field work
  - recording artefact scatters
  - working with isolated artefacts
  - recording scarred trees
- Working with Cultural Heritage Management Plans (CHMPs)
- A world view of heritage
- Cultural heritage significance according to the Act
- Preview of the Certificate IV course: what to expect and where to from here?

## Where and when will the workshop take place?

Two workshops will take place in July and August 2023:

**Rydges Hotel – Geelong 18-20 July** (Nominations close 10 July)

**IAS, La Trobe Uni – Bundoora 22-24 August** (Nominations close 14 August)

### Sponsorship

FPSR covers all workshop costs including accommodation, meals and training for participants.

Travel is reimbursed for public transport or petrol costs upon presentation of receipts.

### What if you want to continue training in Aboriginal Cultural Heritage Management?

People who complete a three-day workshop are eligible to apply for entry into the nationally accredited **Certificate IV in Aboriginal Cultural Heritage Management**. Funded by FPSR, this accredited training course may contribute to further university studies in the Bachelor of Archaeology, the Bachelor of Arts (majoring in Archaeology) and other related fields.

### Certificate IV in Aboriginal Cultural Heritage Management

The next Certificate IV course is planned to commence in February 2024.

# Past & Present: Aboriginal Cultural Heritage Management 3-Day Workshop - Nomination Form 2023

## Nominee Details: (Complete a Nomination Form for **EACH** person nominated from your organisation.)

Name: \_\_\_\_\_ Date of Birth:     /     /

Postal Address: \_\_\_\_\_

Phone/s: \_\_\_\_\_ Email: \_\_\_\_\_

## Workshop Preference:

Rydges Hotel – Geelong 18-20 July 2023 OR IAS, La Trobe Uni – Bundoora 22-24 August 2023

(Circle one)

(Geelong)

(Bundoora)

(Closing date for applications 10/07/23)

(Closing date for applications 14/08/23)

## Nominee Background:

Are you Aboriginal and/or Torres Strait Islander?     Yes     No

If Yes which Traditional Owner Group/s do you belong to? \_\_\_\_\_

## Organisation Details:

Are you employed by a **RAP Organisation**?     Yes     No

**RAP or RAP Applicant Name:** \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phones/s: \_\_\_\_\_ Email: \_\_\_\_\_

Are you employed by a **non-RAP Organisation**?     Yes     No

**Community/ Government Organisation Name:** \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone/s: \_\_\_\_\_ Email: \_\_\_\_\_

What is the primary function of your organisation? \_\_\_\_\_

(e.g., Education, Health, Land Management, Art)

## Your Position in the Organisation: (circle one)

Cultural Officer	Ranger	Site Monitor	Manager	Director
Chairperson	Public Officer	Secretary	Board Member	Other Staff
<b>Are you:</b> (circle one)	Full time	Part time	Casual	Volunteer

### Educational Experience:

What level of schooling have you completed? (Circle all that apply)

Year 10

Year 11

Year 12

Post-secondary qualifications: (circle one or more and provide the course name)

Certificate II \_\_\_\_\_

Certificate III \_\_\_\_\_

Certificate IV \_\_\_\_\_

Diploma \_\_\_\_\_

Degree \_\_\_\_\_

### Personal Experience:

Please provide a written paragraph discussing in your own words your experience and/or goals in Cultural Heritage Management, for example:

\* What skills/knowledge do you bring to this workshop and what do you hope to gain by participating?

[illegible]

### Accommodation:

Do you require accommodation? (Circle one) Yes No

If yes, will you be arriving the night before? (Circle one) Yes No

Do you have any special dietary, health or access requirements? Yes No

If **Yes**, please specify: \_\_\_\_\_

### Joint Learning Agreement:

The *Past & Present*: Aboriginal Cultural Heritage Management 3-day workshops are funded by FPSR to include accommodation, meals and training for Aboriginal People. Travel is reimbursed for public transport and petrol costs upon presentation of receipts. FPSR agrees to provide: High quality training in a positive learning environment, relevant course materials, readings and resources, participant support for accommodation, meals and travel.

I (print your name) \_\_\_\_\_

agree to:

Attend all sessions of the ACHM workshop, from 9:00 am to 4:30 pm each day for three days.

Fully participate in the workshop in a professional, positive and respectful manner.

Notify FPSR immediately if I am unable to attend the workshop.

Follow all **COVID-19 protocols** as indicated during the pre-workshop induction.

### Declaration:

I have read the agreement and will fulfil the obligations to the best of my ability.

I understand that full attendance and participation in the Introductory ACHM workshop is required to gain entry in the Certificate IV in Aboriginal Cultural Heritage Management course.

Failing to observe this agreement or any inappropriate behaviour during the course may result in a withdrawal of FPSR sponsorship support under the Aboriginal Cultural Heritage Management Training Program.

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Organisational Declaration:

If you are participating on behalf of a **RAP Organisation** or as a staff member of a **non-RAP Organisation** please ensure that your Chairperson/CEO or Manager signs the declaration

below. If you are participating as an individual outside of your workplace or are unemployed ask an authorised person in your community to sign this form:

I, \_\_\_\_\_ endorse the nomination of \_\_\_\_\_  
(print name of Authorised Person) (print name of Nominee)

to participate in the Aboriginal Cultural Heritage Management 3-day workshop.

Signature : \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
(signature of Authorised Person)

Send this nomination form to: **Christina Pavlides**

**Email: [aboriginal.heritage@dpc.vic.gov.au](mailto:aboriginal.heritage@dpc.vic.gov.au) OR [christina.pavlides@dpc.vic.gov.au](mailto:christina.pavlides@dpc.vic.gov.au)**

**Or Call: 0419 353 804**

**Nomination forms are available to download online at:**

**<https://www.aboriginalvictoria.vic.gov.au/aboriginal-cultural-heritage-management-training>**

Successful nominees will be notified by telephone and/or writing one week prior to the workshops.