

Strong Roots for our Futures Program

Branch 3: Small project Application form

This is the application form to request support for **Branch 3: Small projects** of the Strong Roots for our Future Program (Program). Before completing this form, please make sure you have read and understood the Program Guidelines.

Description

- Branch 3 provides support or small grants to families and groups to carry out projects to support strong Traditional Owner groups in line with the Program outcomes.
- Traditional Owner families and groups of the Mid North West, Central North, North East and Far East Gippsland regions are eligible to receive support or a grant for a small project.

Requirements

- Applicants **do not** need to be incorporated. Applicants can nominate an auspice organisation however the Program team can also support the administration of the project and budget.
- One small project can be implemented at one time

Support available

The Program team can arrange and provide the following support for a project:

- Facilitated project planning workshop
- Project management support
- Support or grant up to \$50,000 per project including Meeting and travel support in accordance with the Program's Travel Support Policy

Preparing applications

We encourage you to talk with other people in your family or group about this application. If we receive two or more similar applications, we may contact you to discuss the projects.

The team is also available to provide support to complete this application. If you have any questions or need some assistance, please contact:

Jesse Williams, Senior Project Officer
E: Jesse.Williams@dpc.vic.gov.au
T: 0437 946 083

Nell Reidy, Senior Project Officer
E: Nell.Reidy@dpc.vic.gov.au
T: 0447 245 657

Submitting your application

Applications are open in rounds. See Program website for dates. Applications can be submitted by:

Email: Strongroots.Program@dpc.vic.gov.au

Please call us if you would prefer to submit a hard copy application.





Branch 3: Small project

Application form

Applicant details

Contact person:

Family / group:

Contact number:

Email:

Postal address:

Are you a Victorian Traditional Owner?

YES ☐ NO ☐

Who's your mob?

Project details

1. What is the name of the project?

2. Who is involved in the project including Traditional Owner family/ies and group/s?

3. Describe the project

4. Where will the project take place?

5. When will the project take place?





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Project outcomes

6. Which of the Program outcomes do you hope the project will achieve and how?

☐ Healing

☐ Culture and Country

☐ Governance

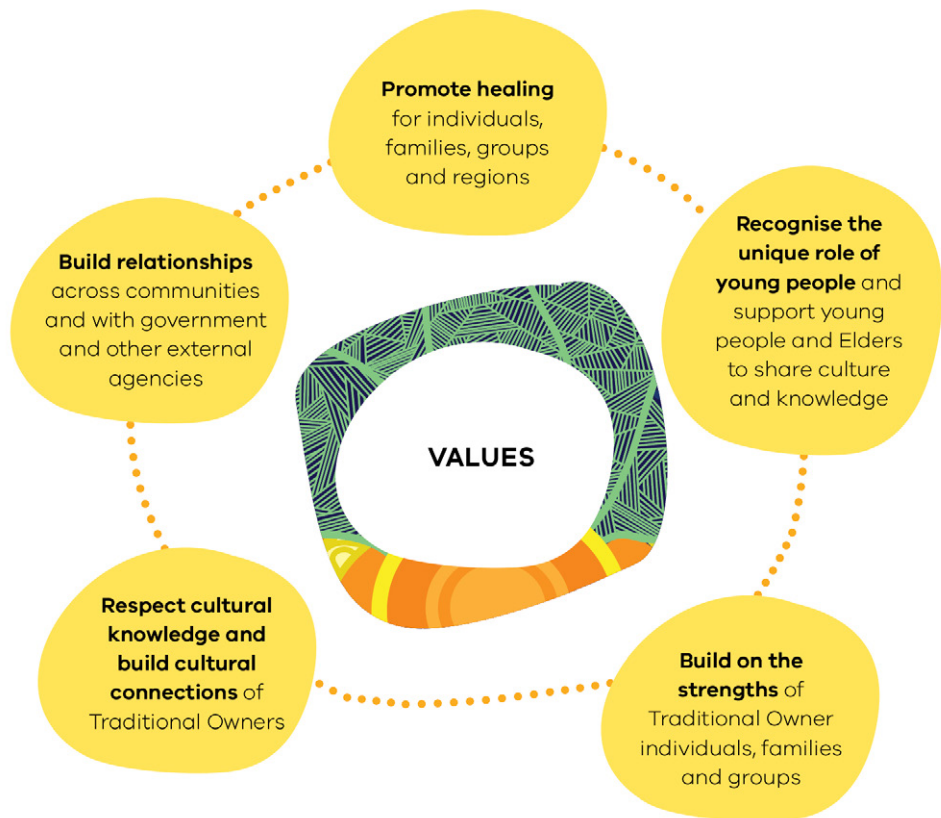
☐ Young People

☐ Relationships



Project values

These values were developed by Traditional Owners in the design of the Program. They act as principles guiding both the Program team and the applicants.



7. Describe how the project will uphold the Program values



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Project details cont'd

8. Do you have a Project plan? Please tick ✓

Yes - please attach ☐

No – the project team can assist to develop a project plan ☐

9. Describe any previous experience relevant to delivering the project
This will help us to understand the support needed to carry out the project successfully

10. Will you nominate an auspice organisation to administer the funds? Please tick ✓

Yes, I would like to nominate _____
to administer the funds ☐

No, I would like the Program to support the administration of the project ☐

11. If you can, please provide some details about the support required and the cost of the project
Note: this is only indicative. The Program team can assist in the development of a budget.

Item/service	Amount \$
Total amount	\$

12. Describe any other sources of support or funding for the project





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Information management

Information provided to DPC in Program applications will be used to assist DPC to assess eligibility and suitability for the Program and to prepare funding agreements. Any personal information that is provided will be handled in accordance with the *Privacy and Data Protection Act 2014* (Vic) and other applicable laws.

DPC, its officers, employees, agents and sub-contractors may use and disclose any of the information provided with the application to Victorian Government departments or agencies, Victorian Government bodies, non-government organisations and/or the Commonwealth, states or territories for any purpose in connection with the administration of the Program.

You may access a copy of DPC's Privacy Policy in relation to the management of personal information collected by contacting 1300 366 356.

Any additional comments or supporting documents?

Please attach any supporting documents or email them to Strongroots.Program@dpc.vic.gov.au

Checklist



Before you submit your application, have you:

- ☐ Read and understood the Program Guidelines? **(mandatory)**
- ☐ Checked you are eligible to apply? **(mandatory)**
- ☐ Read and understood the way information provided in this application will be used? **(mandatory)**
- ☐ Talked with other people in your family and group about your project? **(not mandatory)**
- ☐ Attached a project plan **(not mandatory)**
- ☐ Spoken with the Strong Futures Program team for assistance with your application? **(not mandatory)**

 [Click and submit completed application](#)

