

VICTORIAN ABORIGINAL PLACE

PLACE INSPECTION FORM

- The purpose of this form is to provide a consistent record of all inspections to registered Places. This includes inspections that may be undertaken as part of a Cultural Heritage Management Plan (CHMP).
- If the existing record for a place on the Register was made prior to the release of the Standards for Recording Victorian Aboriginal Heritage Places in 2008 and/or this current inspection has taken place as part of a CHMP, it is expected that Pg. 4-7 are completed.
- If this inspection has taken place outside of the CHMP process and no additional cultural material was located, Pg. 1-3 may be completed and submitted to record minor changes to the condition of the place.
- If substantial new information is available about a place, the appropriate component forms should also be submitted.
- Completed forms should be submitted to The Heritage Registrar, Office of Aboriginal Affairs Victoria.

NOTE: This form is not to be used to merge any existing registrations. If a merge is required, please use ACHRIS to create a new registration.

HERITAGE REGISTER NAME _____

HERITAGE REGISTER NUMBER

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COMPONENTS*

*Please remember to attach the relevant form/s for any newly identified components recorded during the inspection.

Primary

Grid Coordinates (PGC)*

E

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 N

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*All grid coordinates must be presented with reference to the MGA94 datum Zone 54 Zone 55

(These coordinates will be used to relocate the place in a subsequent visit)

Has there been a change to the PGC? Yes No Are these coordinates accurate to +/- 1m? Yes No (If no, please provide reference points beneath the context plan)

(Please also note on the location map, context plan and extent plan where the Primary Grid Coordinate reading was taken)

REASON FOR PLACE INSPECTION (Please provide a short description as to why the inspection took place. If the reason for this inspection is due to compliance measures identified in an approved CHMP - state the number of that plan)

CHMP

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 Other _____

DATE OF INSPECTION

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LAND DESCRIPTION AND STATUS No Change

Crown Private
Allotment, Section, Plan #, Parish

INSPECTION CONDUCTED BY:

(This person must have been present at the time of the inspection and is the person responsible for the completion and submission of this form)

Name _____
Business _____
Address _____
State _____ Post Code _____
Phone: () _____
Fax: () _____
E-mail: _____

Property Address

LAND OWNER/MANAGER No Change

Name _____
Business _____
Address _____
State _____ Post Code _____
Phone: () _____
Fax: () _____
E-mail: _____

OTHER INDIVIDUALS PRESENT DURING THE INSPECTION

Name

Organisation

_____	_____
_____	_____
_____	_____

SUMMARY OF ANY NEW INFORMATION RELEVANT TO THE PLACE

Was the place relocated? Yes No

Is the place a non-site? Yes No *(Please provide justification in additional comments section)*

Has the extent changed? Yes No *(If yes, please complete Pgs. 4-7)*

PRESENT CONDITION ASSESSMENT

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Excellent <i>(80-100% intact)</i> | <input type="checkbox"/> Fair <i>(40-60% intact)</i> | <input type="checkbox"/> Very Poor <i>(<20% intact)</i> | Area is: <input type="checkbox"/> Stable |
| <input type="checkbox"/> Good <i>(60-80% intact)</i> | <input type="checkbox"/> Poor <i>(20-40% intact)</i> | <input type="checkbox"/> Destroyed | <input type="checkbox"/> Eroding |
| | | | <input type="checkbox"/> Aggrading |

Observations *(Describes the overall condition of the Place and its surrounds. Please provide as much detail as possible)*

IMPACTS OBSERVED AT THIS INSPECTION No change

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Water damage
<i>(i.e. flooding)</i> | <input type="checkbox"/> Rabbit activity | <input type="checkbox"/> Pedestrian damage | <input type="checkbox"/> Other <i>(details below)</i> |
| <input type="checkbox"/> Erosion <i>(i.e. exposure of
cultural material)</i> | <input type="checkbox"/> Ancestral remains
removed/damaged | <input type="checkbox"/> Vehicle damage | |
| <input type="checkbox"/> Stock trampling | <input type="checkbox"/> Protection structures
damaged/destroyed | <input type="checkbox"/> Protection works
unsuccessful | |
| <input type="checkbox"/> Other animal damage | <input type="checkbox"/> Sand extraction | <input type="checkbox"/> Vandalism <i>(i.e. rubbish
dumping)</i> | |

MANAGEMENT RECOMMENDATIONS

PRIORITY (LAND MANAGERS ONLY) Immediate Within 3 months Within 1 year

Site Photographed *(please attach to Pg. 7 or provide digital annotated copies)*

COMMUNITY COMMENTS *(if provided)*

ADDITIONAL INFORMATION

Pages 4-7 must be completed if this inspection took place as part of the CHMP process; if the place extent has changed; or if additional cultural material was located.

LOCATION MAP (Copy of 1:25,000 or 1:30,000 map, fully labeled, with primary grid coordinate point clearly marked as a cross)

No change


North

Map Prompts

- *Mark the location of the primary grid coordinate to locate the place (shown as a cross on the map)*
- *Include a scale bar, scale text (i.e. 1:100) and text indicating the projection used.*
- *Show and label important geographic features on the map (i.e. town centres, waterways, roads etc)*
- *Show a north arrow; map should be oriented so that North is facing to the top of the page.*
- *Show the activity area (if the inspection took place as part of a CHMP)*
- *Provide a legend*
- *List the topographic map sheet name and number (1:25k or 1:30k map sheet)*
- *List the municipal district*

NOTE: Map may be provided as a full page attachment

DESCRIBE HOW TO LOCATE PLACE

(Start at known point - eg nearest town)

Add additional pages as appropriate (tick here if extra pages added)

PRESENT PLACE CONTEXT PLAN

(Show areas of damage, if any. Indicate location of Primary Grid Coordinate

and any reference points possible at this scale)

No change



Map Prompts

- *Mark the location of the primary grid coordinate to locate the place (shown as a cross on the map)*
- *Show the place extent*
- *Include a scale bar, scale text (i.e. 1:100) and text indicating the projection used*
- *Show and label important geographic features on the map (i.e. town centres, waterways, roads etc)*
- *Show a north arrow; map should be oriented so that North is facing to the top of the page*
- *Show the activity area (if the inspection took place as part of a CHMP)*
- *Provide a legend*
- *Show the extents of all other places that have been recorded in the vicinity of the place in question (in a different colour)*

NOTE: Map may be provided as a full page attachment

Scale = 1:

Reference Points:

Reference Point 1

Reference Point 2

Reference Point 3

Add additional pages as appropriate (tick here if extra pages added)

PRESENT PLACE EXTENT PLAN (Must indicate the location of Primary Grid Coordinate Point and present extent boundary of the Place. Additional features of interest: original boundary(if available), areas of damage (if any), location of new components)

No change



Map Prompts

- *Mark the location of the primary grid coordinate to locate the place (shown as a cross on the map)*
- *Include a scale bar*
- *Show and label important geographic features on the map (i.e. town centres, waterways, roads etc)*
- *Show and label important geographic features on the map (i.e. town centres, waterways, roads etc)*
- *Show, where possible, the extents of all components recorded within the extents of the place (different colours). If the extents of components are complex, it may be better to provide additional maps.*
- *Show, where possible, the PGCs of all components.*
- *Provide a legend*

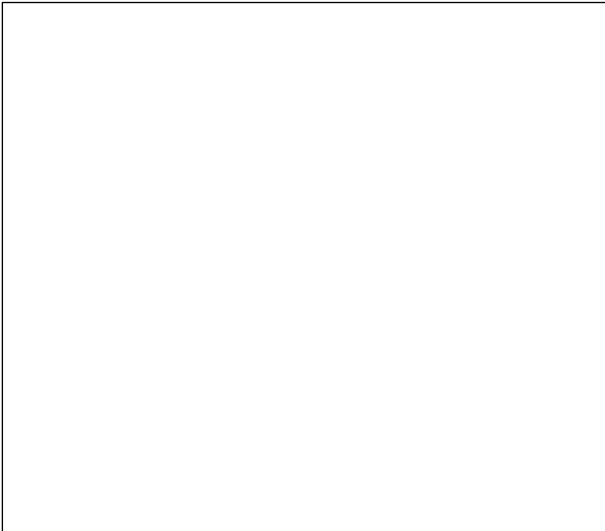
NOTE: Map may be provided as a full page attachment

PLACE EXTENT DESCRIPTION (Please describe the nature and extent of the place)

Place extent spatial data attached (please provide spatial data if the extent has changed or if there is none available within the existing record)

PHOTOGRAPHS

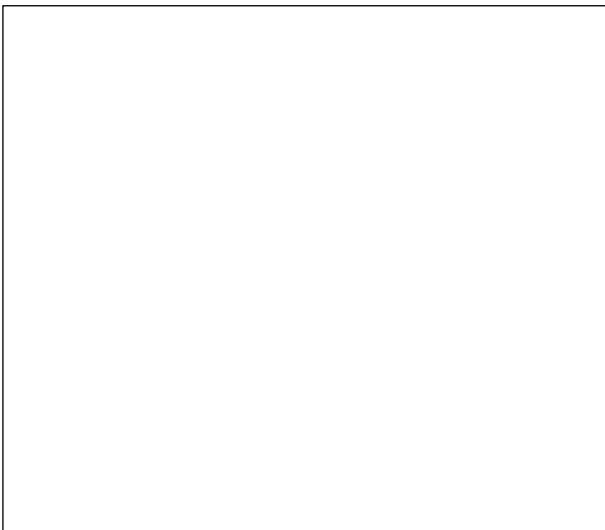
(Include photographs of any new features, cultural material located, an overall site plan and any damage noted. Please keep photo size to a maximum of 200kb and do not attach photos of Ancestral Remains - these photographs should be submitted with the form as separate files)



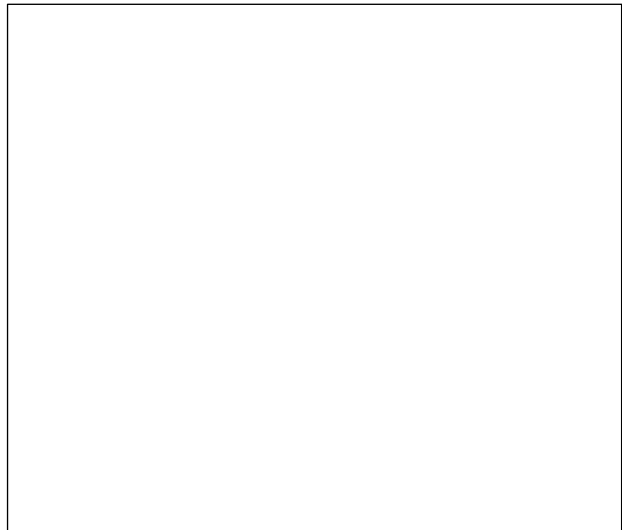
Caption:



Caption:



Caption:



Caption:

Add additional pages as appropriate (tick here if extra pages added)